



Home Office Supply Checklist

- ☐ Pens and Pencils

- ☐ Desk drawer tray

- ☐ Sticky notes

- ☐ Paper clips and binder clips

- ☐ Tape Holder and tape

- ☐ Stapler

- ☐ Staple Puller

- ☐ Highlighters

- ☐ Envelopes

- ☐ File Folders

- ☐ Accordion folders

- ☐ Cork Board with push pins

- ☐ White Board w/dry erase markers
